



The Church at Bethel's Family

12660 Sandpiper, Houston, Texas 77035
(713) 729-0125 | Fax (713) 729-0378 | www.bethelsfamily.org

Sacred Covenant Marriage Ministry (SCMM)

Dear Counselee(s),

Attached are the intake forms for each you to fill out completely and independently of each other. Both parties should also read and sign the disclosures and return them with the intake forms. Once complete, please return the forms in a sealed envelope to the Church office, addressed to Pastor and Sis. McGhee. Your packet can be mailed to the Church at the above address or hand delivered to the Church receptionist during business hours:

Monday, Tuesday, and Thursday, 8:30 a.m. – 4:00 p.m.
Wednesday and Friday 8:30 a.m. – 2:00 p.m.

Once the forms have been received, you will be contacted by a counselor to schedule your appointment.

You do not need to return the salvation document; it is yours to keep. Please read it completely, as it is not only a part of the intake information, it is a critical piece to help both parties understand God's plan of salvation. If you have questions about salvation, the counseling procedures or anything regarding SCMM, please contact Pastor Frank McGhee Jr. or Sis. Patricia McGhee at (713) 271-5525.

Always In His Service,

The SCMM Team

Pastor Walter & Sis. Ruby August
Deacon Clark & Sis. Priscilla Booker
Deacon Robert & Sis. Gwendolyn Butler
Deacon Winston & Sis. Ethel McClure
Pastor Frank & Sis. Patricia McGhee
Pastor Bryan & Sis. Benita Norsworthy
Deacon Edgar & Sis. Doris White

Attachments

**THE CHURCH AT BETHEL'S FAMILY
Sacred Covenant Marriage Ministry (SCMM)
Confidential Client Intake Form**

Date_____

MARRIAGE

I. Personal Information

Name _____

Address _____

Email address _____

Home phone _____ Work phone _____ Age _____ Sex _____

May we call you at home? ___ At work? ___ Leave messages at home? ___ At work? ___

Education:

Highest grade completed _____ Degree(s) earned _____

Do you have a learning disability? No ___ Yes ___ Maybe ___ Specify _____

Employment:

Present _____

Past _____

Relationship status: Single ___ Married ___ Separated ___ Divorced ___ Widowed ___ Engaged ___

Length of marriage(s): Current _____ years Others _____ years

Name of spouse _____

Emergency contact _____ Phone _____

If your spouse is not with you today, would he/she be willing to come for counseling?

Yes ___ No ___ Uncertain ___

Have you ever been separated? Yes ___ No ___ If yes, how many times? _____

Are you separated now? Yes ___ No ___ How long have you been married? _____

What were your ages when you married? Husband ___ Wife ___

How long did you know your spouse before marriage? _____

Length of steady dating with spouse? _____ How long was your engagement? _____

Give brief information about any previous marriages.

If you have children, please provide name(s), sex, age, grade and relationship.

1. _____

2. _____

3. _____

4. _____

Personality Information: (circle any of the following words that you believe best describe you)

Active	Ambitious	Self-confident	Persistent	Nervous
Hardworking	Impatient	Impulsive	Moody	Often-blue
Excitable	Imaginative	Calm	Serious	Easy-going
Shy	Good-natured	Introvert	Extrovert	Likable
Quiet	Leader	Thick-skinned	Submissive	Sensitive
Self-conscious	Lonely			

Other _____

Have you ever been arrested and convicted of a crime or felony? Yes___ No___

If yes, When? _____ Explain _____

II. Family History

A. Parents Religious History

1. Have any of your parents, grandparents or great grandparents, to your knowledge, ever been involved in any occultic, cultic or non-Christian practices? Yes___ No___ If yes, which ones: _____
2. Briefly explain your parents' Christian experience (i.e. were they Christians and did they profess and live their Christianity?)

B. Parents Marital Status

1. Are your parents presently married or divorced?
Explain _____

2. As a minor, describe your relationship with your parent(s).
 - If your parents separated or divorced while you were a minor, was there a visitation schedule? Yes___ No___
 - Did/does any parent have legal issues? _____
 - Did you witness parental arguments as a minor? Yes___ No___
Specify _____
 - Did you witness domestic violence as a minor? Yes___ No___
Specify _____
 - How were you disciplined? _____
Method _____ Frequency _____

3. Was there a sense of security and harmony in your home during the first twelve years of your life?
Explain _____

4. Was the father clearly the head of the home or was there a role reversal where the mother ruled the home?
Explain _____

5. How did your father treat your mother?

6. Was there ever an adulterous affair with your parents or grandparents? _____
_____ Any incestuous relationship? _____

C. Family Health

1. Is there any history of mental illness or addiction? As a minor ___ Now ___
If yes, list them: _____
2. Is there any history of the following physical ailments in your family? Please circle those that apply.

Heart Disease	Diabetes	Glandular Problems
Cancer	Ulcers	
Other _____		
3. How would you describe your family's concern for the following?
 - a. Diet _____
 - b. Exercise _____
 - c. Rest _____

III. Personal History

A. Physical

1. Are you currently under a physician's care or psychiatric care? _____

2. Are you presently using any kind of medication for either physical or psychological reasons? _____

3. Do you have any addictions or cravings that you find difficult to control (drugs, sex, alcohol, sweets, food in general, etc.)? _____

5. Do you have any problems sleeping? Are you having any recurring nightmares or disturbances? _____

6. Does your present schedule allow for regular periods of rest and relaxation?

7. Are you adopted? _____
8. Have you ever physically been beaten or sexually molested? _____
Explain _____

9. As a minor, did you experience: Separation from mother____
Disruption of bonding____ Out-of-home care____ Depression of mother____
Abuse____ Parental stress____ Neglect____ Chronic pain____
10. As an adult have you experienced: Abuse____ Depression of children____
Neglect____ Chronic pain____ Marital stress____ Work/school related
stress____ Family stress____
11. Do you feel you have reached your life goals?
On time____ Early____ Late____
Explain:_____

B. History

1. Does spouse work outside the home? Yes____ No____
2. Did past spouse work outside the home? Yes____ No____
3. If you and your present spouse are separated or divorced, is there a visitation schedule for the children? _____
4. Do you have visitation arrangements from a former relationship? Yes____ No____
5. Have you ever abused (physically, verbally or sexually) your spouse? Yes____ No____
If yes, specify_____
6. Have you ever been abused (physically, verbally or sexually) by your spouse?
Yes____ No____ If yes, specify_____
7. Have you ever been abused (physically, verbally or sexually) by someone else?
Yes____ No____ If yes, specify_____
8. List any other stressors or traumas. _____
9. How do you handle anger?_____
10. Were you in the military? Yes____ No____
If so, did you experience combat?_____

C. Mental

1. Which of the following have you or are you presently struggling with?
(please check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Day dreaming | <input type="checkbox"/> Obsessive thoughts |
| <input type="checkbox"/> Lustful thoughts | <input type="checkbox"/> Insecurity |
| <input type="checkbox"/> Inferiority | <input type="checkbox"/> Blasphemous thoughts |
| <input type="checkbox"/> Inadequacy | <input type="checkbox"/> Compulsive thoughts |
| <input type="checkbox"/> Worry | <input type="checkbox"/> Dizziness |
| <input type="checkbox"/> Doubts | <input type="checkbox"/> Headaches |
| <input type="checkbox"/> Fantasy | <input type="checkbox"/> Other |

2. Do you spend much time wishing you were somebody else, fantasizing you were a different person, or possibly imagining yourself at a different time, place or under different circumstances? _____

3. Would you consider yourself to be an optimist or a pessimist (i.e. Do you have a tendency to see the good in people and in life or the bad)? _____

4. Have you ever thought that maybe you were going crazy and do you presently fear that possibility? _____

Explain _____

Circle any of the following that applies to you today

- | | | | |
|---------------------|---------------------|---------------------|--------------------|
| Overeat | Suicidal attempts | Can't keep job | Take drugs |
| Compulsions | Insomnia | Vomiting | Smoke |
| Take too many risks | Odd behavior | Withdrawal | Lack of motivation |
| Drink too much | Aggressive behavior | Work too hard | Eating problems |
| Sleep disturbance | Procrastination | Impulsive reactions | Crying |
| Nervous tics | Phobic avoidance | Loss of control | Outburst of temper |

Concentration difficulties

- | | | | | | | |
|------------|----------|-----------|-----------|---------|----------|------------|
| Anger | Guilt | Unhappy | Annoyed | Happy | Bored | Sad |
| Conflicted | Restless | Depressed | Regretful | Lonely | Anxious | Hopeless |
| Contented | Fearful | Hopeful | Excited | Panicky | Helpless | Optimistic |
| Energetic | Relaxed | Tense | Envious | Jealous | | |

Others: _____

IV. Spiritual History

- Church currently attending: _____
- Pastor's name: _____ Pastor's phone: _____
- May we contact your pastor for information and help? Yes ___ No ___
- Church attendance per month: (circle one) 0 1 2 3 4 5 6 7 8 9 10+
- Church attended in childhood: _____
- Have you received Christ as Savior? Yes ___ No ___
 - If no, would you like to know how to receive Christ as your Savior? Yes ___ No ___
- If you and your spouse are saved, are you of the same denomination or spiritual beliefs system? Yes ___ No ___
 - If yes, which denomination? _____ If no, what are your respective denominations? Mine is _____ His/Hers is _____
- Do you and your spouse worship together? Yes ___ No ___
- Do you believe in God? _____ Do you pray to God? _____ How often? _____
- Do you pray together? Never ___ Occasionally ___ Often ___
- Do you read your Bible? Never ___ Occasionally ___ Often ___
- Do you have devotions with your family? Never ___ Occasionally ___ Regularly ___
- If you died tonight would you go to heaven? Yes ___ No ___ Uncertain ___
 - What is the basis for answering the question as you did? _____
 - Suppose you did die tonight and appeared before God in heaven, and He were to ask you "By what right should I allow you into My presence," how would you answer Him? _____
 - How did you receive Christ as your Savior? Explain _____

- When did you receive Christ as your Savior? (John 1:12) _____

- How do you know that you have received Him? _____

- Are you plagued with doubts concerning your salvation? Yes ___ No ___
- Are you presently enjoying fellowship with other believers and, if so, where and when?

V. Purpose for Counseling - Briefly answer the following questions:

1. What is the problem or concern that brings you here today? _____

2. What have you done about this problem? _____

3. Have you received counseling for this particular issue from a pastor or other professional?
Yes ___ No ___ If yes, who counseled you, and what resulted from those meetings?

4. What are your expectations from counseling? _____

5. Is there any other information we should know about? _____

6. Are you now ready and willing to fight for your marriage? If so, explain why? _____

**RELEASE OF LIABILITY FOR
CHURCH COUNSELING SERVICES
Sacred Covenant Marriage Ministry (SCMM)**

State of _____

County of _____

FOR AND IN CONSIDERATION OF **THE CHURCH AT BETHEL'S FAMILY Counseling Ministry (HEREAFTER called Sacred Covenant Marriage Ministry (SCMM))** provision of ministerial and counseling services, the undersigned, being legally competent and fully authorized and empowered to do so, does hereby **RELEASE, ACQUIT, AND FOREVER DISCHARGE SCMM AND ALL PARTICIPATING COUNSELORS CONNECTED WITH SAID MINISTRY**, from any and all actions, courses of action, claims, demands, damages, costs, loss of service, expenses and compensation, on account of any and all known personal injuries, mental anguish or agitation, and damage claims to person or property resulting from or arising out of or related to counseling services and ministerial services provided by **SCMM** and/or its, representatives and/or employees in any way affecting the undersigned parties.

By law, there are certain situations in which information about individuals undergoing counseling may be released with or without their permission. These situations are as follows:

1. Where children are physically abused, neglected, or sexually abused, the proper authorities must be notified.
2. In emergency situations where there may be danger to the client or others, as with homicide or suicide, confidentiality may be broken.
3. If a court of law issues a legitimate subpoena relating to a child abuse case, we are required by law to provide the information specifically described in the subpoena.
4. If an unreported life-threatening felony has been committed, we are required by law to report it to the police.

Before warning or notifying anyone, the counselor will first take all possible steps to share the intention with the undersigned parties.

The undersigned parties fully understand the nature of the ministerial and counseling services to be provided and have been fully explained to them prior to receiving such services, and they freely enter into such counseling and ministerial services with full knowledge of the nature of the ministerial services or counseling they are about to receive. The undersigned fully understand the nature of a counseling ministry such as that offered by **SCMM**, and nevertheless, waive and release all mental problems claims for damages to their person or property arising out of or in any way related to the psychological, spiritual, and/or and the counseling directed at such problems which have brought the undersigned to **SCMM**.

The undersigned further **AGREE** to indemnify, have and hold harmless **SCMM**, its pastor, counselors and employees from any and all claims and damages of every kind to person or property arising out of or attributed to the spiritual, psychological, and/or mental problems which brought the undersigned to **SCMM**, or the undersigned at any point after the date of this release.

IT IS FURTHER UNDERSTOOD AND AGREED that this waiver and release constitutes an admission and acknowledgment by this undersigned that they have received no warranty, guarantee, or promise of any particular result either expressed or implied, from **SCMM**, or its pastor, or representatives. The undersigned parties acknowledge and agree that the very nature of their problem(s) is necessarily such that no specific result(s) can be promised or warranted by any such ministry or counseling service.

This release contains the entire agreement between the parties hereto, and the terms of this waiver and release are contractual and not mere recital.

The undersigned further states they have carefully read the forgoing release, know the contents thereof, and sign the same of their own free act and deed.

Counselee's Signature

Counselee's Signature

Guardian's Signature

**THE CHURCH AT BETHEL'S FAMILY
COUNSELORS DISCLOSURE
Sacred Covenant Marriage Ministry (SCMM)**

As a Member at Bethel's Family and participating in the Sacred Covenant Marriage Ministry (SCMM), We are called by God to help people understand and experience God's love, which is freely offered. We believe that God's love, expressed through His truth, gives our lives direction and purpose with personal freedom, the end result.

Our fervent desire is twofold:

1. To see people grow in their trust of and obedience to God; and
2. To see people develop healthy relationships with themselves and others.

We will not force people to change, nor allow dependence that would in any way inhibit their independent thinking. We will attempt, with God's direction, to encourage, instruct, correct and train people to understand and apply biblical truth to their lives.

In the light of these beliefs, our personal counseling guidelines are as follows:

We are not professionally trained in psychology. We are biblical counselors, available to encourage you in seeking counsel from the Bible and through prayers.

We will ask God for discernment and then allow you the freedom to react in the way that is most responsible for you. Remember the Bible is our authority for Faith (what we believe) and practice (our behavior).

Our formal time spent together will be based on meeting your needs that produces wholeness. If we ever reach an impasse, at that point we may suggest a professional counselor.

Recognizing the possibility of role confusion and the value of friendships, we believe it is best not to counsel friends. However, we are happy to refer personal friends to other counselors.

We counsel as a team (husband and wife or another third party) with the opposite sex. In no way will we counsel the opposite sex alone.

Some specific issues may require other skills we do not possess. These include deeply imbedded behavioral problems and severe forms of addiction, sexual disorders and abuse. For your sake, we entrust these areas to the care of a Christian professional and prayerfully support the process toward spiritual and biblical life change.

All information in a counseling session is confidential. We may seek out advice and supervision from another professional, but your name or identity will not be used without your permission. However, we are required to report to the appropriate authorities certain serious situations, according to the laws of our state.

At times, when our own spiritual reservoir needs replenishing, we will refuse to counsel others. Rather than represent a lack of interest in those of you seeking counseling, it is a sign of my great respect for you and your needs. We will happily encourage a referral.

Our primary goal is to point you to the Savior. We have no special access to Him that you do not share if you are a child of God. Our prayer is that in our counseling relationship, we look together to Him and find the abundant life He promised.

Date

Counselor's Signature

Counselee's Signature

THE CHURCH AT BETHEL'S FAMILY
Sacred Covenant Marriage Ministry (SCMM)
Disclosure

A. Sacred Covenant Marriage Ministry (SCMM) Team

This ministry is comprised of couples who love each other, love God and have a high view of marriage. The (SCMM) Team believes that the Bible is our authority for faith (what we believe) and practice (what we do/our behavior). Therefore our counseling is based on the Divine Word of God not the wisdom of man.

B. What to Expect

- The first time you come in for counseling will be focused on gathering information.
- This includes information about your personal and social history.
- Counseling sessions run approximately sixty minutes in length except the first session.
- The total number of times you will come in for counseling depends on the types of issues you are working on and the goals you set.

C. Confidentiality

We place a high value on confidentiality. All notes, records and personal information about you are kept confidential.

If, for some reason, you wish to have information in your file disclosed to another party; you should consult with your counselor. You will be asked to sign a "release of information form" authorizing the transfer of the information. You may revoke your permission at any time by giving us written notice.

D. State Specified Mandatory Reporting Policy

The SCMM team makes every reasonable effort to safeguard the personal information that you share with your counselor. However, the laws of this state mandate lay/licensed/ certified or registered counselors to report to governmental authorities specific(s) actions or intentions. Failure to do so may result in civil and/or criminal prosecution of the counselor. Confidentiality may be broken in these specific situations:

1. Any known or reasonably suspected cases of child abuse or neglect.
2. Any known or suspected intentions of harming oneself (suicide).
3. Any known or suspected intentions of harming others.
4. When written consent is given by the client to release information.
5. When charges are brought against a counselor in response to a subpoena from a court of law or administrative agency.

The SCMM ministry is exclusively religious in nature and is not subject to licensure or regulation by the Texas Commission on alcohol and drug abuse. The ministry offers only non-medical services such as prayers, moral guidance, spiritual counseling and scriptural study.

E. The SCMM Exceptions to Confidentiality

Team Approach: SCMM reserves the privilege of reviewing cases with the Counseling Ministry team. This is called the “Team Approach” in giving care and offers clients better services and the counselors an avenue to have others not a part of the counseling process give constructive encouragements and suggestions. All client names are held in strict confidence.

F. Cancellation Agreement

- We request that if you need to change or cancel an appointment; call your counselor at least 24 hours in advance of your appointment time.
- Occasionally your counselor may need to change an appointment time and will call you in advance to do so.

G. No Show Policy

If there are two “No Shows” (No show, no call) we reserve the right to stop service.

H. Terminating Counseling

Once sessions begin, the duration and termination of counseling is something that should be discussed with your counselor. Thoughts and feelings around wanting to stop counseling are important and should be raised in counseling sessions.

Client Consent and Acknowledgment

By signing this form I acknowledge that I have read, received copies if requested, and understand the information disclosed on this form. I further acknowledge that I have discussed all of this information with my SCMM Counselor including: the State Specified Mandatory Reporting Policy, SCMM Exceptions to Confidentiality, my right to terminate counseling at any time, and the importance of discussing termination with my counselor.

Signed: _____ Date: _____
(Client)

Signed: _____ Date: _____
(Client)

GOD'S PLAN OF SALVATION

My condition

- (1) **Ecclesiastes 7:20 (KJV)** For *there is* not a just man upon earth, that doeth good, and sinneth not.
- (2) **Romans 3:23 (KJV)** For all have sinned and fall short of the glory of God.
- (3) **Romans 6:23 (KJV)** The wages of sin is death...

God has heaven for the saved.

(4) **Revelation 21:27 (KJV)** And there shall in no wise enter into it any thing that defileth, neither *whatsoever* worketh abomination, or *maketh* a lie: but they which are written in the Lamb's book of life.

My sins stand between me and God.

(5) **Isaiah 59:1-2 (KJV)** Behold, the LORD'S hand is not shortened, that it cannot save; neither his ear heavy, that it cannot hear. But your iniquities have separated between you and your God, and your sins have hid *his* face from you, that he will not hear.

God's remedy for my condition.

(6) **John 3:16 (KJV)** For God so loved the world, that he gave his only begotten Son, that whosoever believeth in him should not perish, but have everlasting life.

Well, what do I do?

- (7) **Titus 3:5 (NKJV)** Not by works of righteousness which we have done, but according to His mercy He saved us, through the washing of regeneration and renewing of the Holy Spirit.
- (8) **Ephesians 2:8-9 (NKJV)** For by grace you have been saved through faith, and that not of yourselves: it is the gift of God, not of works, lest anyone should boast.
- (9) **Isaiah 64:6 (NKJV)** But we are all like an unclean *thing*, and all our righteousness *are* like filthy rags; we all fade as a leaf, and our iniquities, like the wind, have taken us away.
- (10) **Isaiah 53:5-6 (KJV)** But he *was* wounded for our transgressions, *he was* bruised for our iniquities: the chastisement of our peace *was* upon him; and with his stripes we are healed. All we like sheep have gone astray; we have turned every one to his own way; and the LORD hath laid on him the iniquity of us all.

What would be the result of me receiving Jesus?

(11) **John 1:12 (KJV)** But as many as received him, to them gave he power to become the sons of God, *even* to them that believe on his name:

What do I need to do for this to be accomplished?

(12) **Romans 10:9-10 (NKJV)** that if you confess with your mouth the Lord Jesus and believe in your heart that God has raised Him from the dead, you will be saved. For with the heart one believes unto righteousness, and with the mouth confession is made unto salvation.

Does this mean that God forgives me for all my sins and releases me from my previous condition?

- (13) **1 John 1:9 (KJV)** If we confess our sins, He is faithful and just to forgive us our sins, and to cleanse us from all unrighteousness.
- (14) **Psalms 103: 12 (NKJV)** As far as the east is from the west, so far has He removed our transgressions from us.

Please know, Christ is the only way to God.

(15) **John 14:6 (KJV)** Jesus said to him, "I am the way, the truth, and the life, No one comes to the Father except through me."

Are there assurances of my salvation, and can I know I'm saved?

(16) **1 John 5:11-12 (NKJV)** And this is the testimony: that God has given us eternal life, and this life is in His Son. He who has the Son has life; he who does not have the Son of God does not have life. These things I have written to you who believe in the name of the Son of God, that you may know that you have eternal life, and that you may *continue* to believe in the name of the Son of God.

(17) **John 10:27-31 (NKJV)** My sheep hear My voice, and I know them, and they follow Me. And I give them eternal life, and they shall never perish; neither shall anyone snatch them out of My hand. My father, who has given them to Me, is greater than all; and no one is able to snatch them out of My Father's hand. I and My Father are one.

If I don't do this, who else can do for me what the Bible says Christ has done?

(18) **John 14:6 (NKJV)** Jesus said to him, "I am the way, the truth, and the life, No one comes to the Father except through me."

What if I don't believe that Christ is the One?

(19) **John 8:24 (NKJV)** Therefore I said to you that you will die in your sins; for if you do not believe that I am *He*, you will die in your sins.

(20) **John 8:21b (NKJV)** ...where I go you cannot come. (Heaven)

If I am open and ready to receive Christ, when should I do this?

(21) **2 Corinthians 6:2 (NKJV)** ...Behold, **NOW** is the accepted time; behold, **NOW** is the day of salvation.

Salvation Prayer Example: Jesus, when I see You in ALL Your Holiness and Splendor, I see myself in all my wretchedness, therefore, I am convicted and I must say, "judgment is upon me." (Isa. 6:1-8). Jesus, I confess that I am a sinner, and I need forgiveness for all my sins, past, present and future. I cannot, nor anyone else, save me except You. I believe Your death, burial, and resurrection was and is sufficient to pay the price for ALL my sins. I believe you were virgin-born, sinless and was sent from the Father to redeem me. I now accept and receive You as my Lord and Savior. I ask you now to forgive me and come into my life and heart. Thank You for saving me right now. In Jesus name I ask, believe and receive. **AMEN!**

Commit the following to your mind, heart and belief system...

Can I know I'm saved? YES! YES! YES?

Can I lose my salvation? NO! NO! NO!

- 1). **Christ has now placed you in His body via The Holy Spirit** (1 Cor. 3:16; 6:19,20; 12:13)
- 2). **Assurance of your salvation:** It's a fact you're now saved (Jn. 3:16; Rom. 5:1-2; 10:9-11)
- 3) **You were saved by grace through your faith** (Eph. 2:8-9)
- 4). **Security of your salvation:** You are eternally saved – never can lose your salvation (Jn. 3:16,18; 5:24; 10:28-29; 1 Jn. 5:11-13; Eph. 1:3; 2:6; Rom. 4:30; 8:23; Col. 3:1-3; 1 Pt. 1:5)

There are many other passages that prove 1-4 above. But these are given as a starter for you. You can believe them because they are the Word of God.